MERRIMACK VALLEY HOUSING PARTNERSHIP

First Time Homebuyer's Seminar



PRESENTED BY

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OUTLINE

- 1. Introductions
- 2. New Requirements from the Federal Gov.
- 3. The Offer to Purchase
- 4. Contingencies and Home Inspection Items
- 5. The Purchase and Sale Agreement
- 6. Leading up to the Closing
 - 1. Due Diligence
 - 2. Title Insurance
 - 3. Closing Disclosure
- 7. Declaration of Homestead
- 8. Types of Tenancy
- 9. Estate Planning

TIMING REQUIREMENTS UNDER THE NEW FEDERAL REGULATIONS

LOAN ESTIMATE:

- Three pages: Combines early TIL and GFE
 - ➤ Provides summary of key loan terms and estimates of loan and closing costs
 - Designed to promote "Comparison Shopping"
- Who Provides? Lender (Lender/Credit Union) or Mortgage Broker
- When? Provided within THREE (3) business days of application and at least SEVEN (7) business days prior to closing

**Business Day for LE Purposes – any day company offices are open to the public conducting substantially all company business

DEFINITION OF APPLICATION

Previously, regulatory definition of application contained seven (7) elements:

- 1. Buyer's name
- 2. Buyer's income
- 3. Buyer's social security number to obtain credit report
- 4. Property address
- 5. Estimate of the value of the property
- 6. Mortgage loan amount sought
- 7. "Catch all" provision: "any other information deemed necessary for the originator"

INTENT TO PROCEED

Note that an LE expires after ten (10) business days <u>unless</u> the Buyer has indicated their intent to proceed.

<u>Intent to Proceed</u> = Buyer communicating either orally or in writing that the Buyer chooses to proceed after the LE is delivered. Lender to document.

CLOSING DISCLOSURE (CD)

- Five Page Document that combines the Final TIL and HUD -1
- Some Lenders may decide to prepare the CD internally
 - Closing attorneys will supply fees, charges, adjustments for borrowers side of the transaction
 - ➤ Real estate professionals will need to supply closing attorneys and/or Lenders with their fees and invoices, adjustments (final water/sewer) at least 7-10 days in advance of closing
- After CD is delivered to Buyer and up until closing:
 - Closing attorneys may supply additional information to the Lender regarding changes to the CD and seek authorization for a revised CD

DELIVERY OF CLOSING DISCLOSURE ("CD")

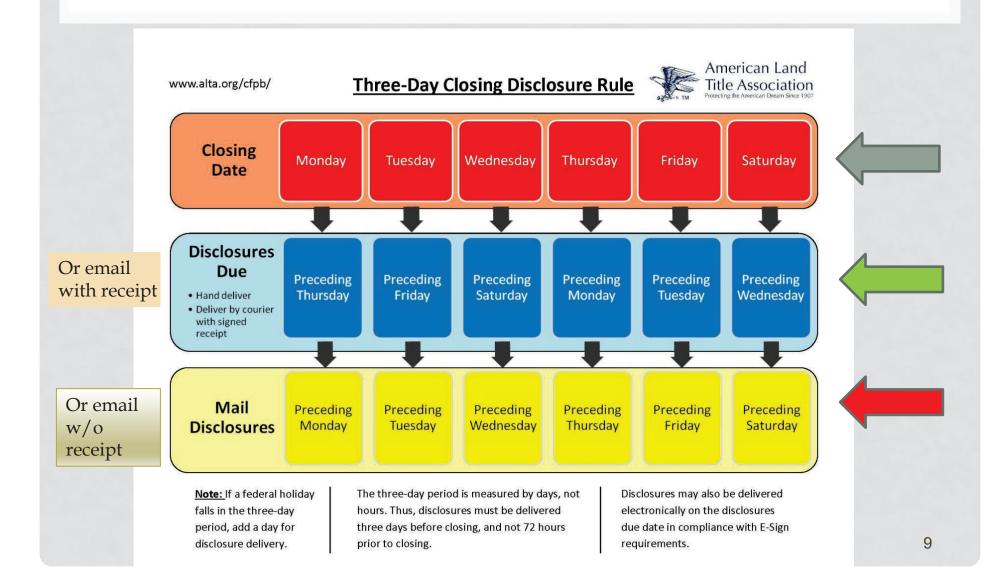
Timing:

- Buyer must receive the CD THREE (3) business** days in advance of closing with limited options thereafter to make changes with Lender approval
- Exceptions (bona fide financial emergency)
- Certain changes to CD may require Re-Disclosure of CD and will require additional 3 day review period

**All days except Sunday and 10 Federal Holidays.

<u>Different Definition than LE</u>

DELIVERY EXAMPLES



RE-DISCLOSURE REQUIREMENTS

Lenders are required to provide an additional three-day review period if:

- 1. Inaccurate APR (1/8% or 1/4 % depending on loan product- loan amount or interest rate change)
- 2. Change in loan product
- 3. Prepayment penalty added

** Although the re-disclosure unlikely, we still all need to be aware of this possibility.

THE OFFER TO PURCHASE

- This is a binding contract
- All of the material terms of this transaction need to be included in this document. It will be much harder to try to include new terms in the Purchase and Sale Agreement
- This is a good time to get your attorney involved to make sure everything you want is included in the offer
- Include all required contingencies

CONTINGENCIES

- 1. Financing
- 2. Appraisal
- 3. Home inspection, including
 - Radon?
 - Water?
 - Pest?
- 4. Foreclosures/short sales

THE PURCHASE AND SALE AGREEMENT

THE STANDARD AGREEMENT

- This agreement will reflect and expand on what has been agreed to in the Offer
- Establishes important dates and deadlines
- Defines what is expected by both Buyer and Seller by the time of closing
- Addresses what happens if either side fails to perform
- Your attorney's most important role is to review your P&S.
- We prepare an addendum with added protections since drafted slanted towards Seller, as well as make changes to the agreement itself

HIGHLIGHTS OF THE P&S

- Art 4 Deed must convey good and marketable title
- Art 8 time for performance
- Art 9 premises shall be free of tenants
 - And in broom clean condition, free of personal belongings
- Art 10 if title defect, Seller has the right to extend for 30 days
 - Make sure doesn't go past your rate lock
- Article 21 buyer's default damages.
 - We limit this to the deposit and specify it shall be Seller's sole remedy. Limits your liability if you default. Seller won't be able to sue you for specific damages
- Art 26 Mortgage Contingency

ADDENDUM HIGHLIGHTS

- Access of Buyer/Lender to property
- Disclosure by Seller of any betterments, and specify that Seller shall pay for any that arise between Agreement and closing date
- Disclosure by Seller of any zoning violations, litigation relating to the premises, and warranty of systems
- Seller represents that the property is not in a flood zone
- Seller represents that this is not a short sale
- Grant limited POA for extensions
- Seller shall bear the risk of loss if property damaged or destroyed before closing

How we advise our Buyers

- You make a deposit and promise to perform certain tasks. If you are not clear on what those are, you may lose your deposit.
 - Keep track of you important dates!
- Everything needs to be in writing, including extensions
- You don't have to close at the end of the month
- Give yourself enough time for your financing
- Have home inspections done before the P&S, that way if there are repairs or price adjustments necessary, can be included in P&S
- Add TRID language into offers and/or P&S to allow for possible extension of closing date if lender needs it to comply with new regulations.

LEADING UP TO THE CLOSING:

- 1. <u>Title Exam</u> to ensure Seller has marketable title to pass at the closing, free of all liens
- 2. <u>Municipal Lien Certificate (MLC)</u> a document from the city or town to determine whether there are any outstanding taxes or betterments owed on the property that need to be paid prior to closing
- 3. <u>Appraisal</u> to make sure you are not borrowing more than the property is worth
- 4. <u>Plot Plan</u> ensures all structures on the property are within its boundary lines (aka no deck or pool that crosses into neighbor's yard
- 5. Condo Issues

CLOSING ATTORNEY

• Your lender will need an attorney for closing that they will require you to pay for. We believe it is best that you push to have an attorney of your choice, not theirs, someone you are comfortable with, which will also save you money in the long run.

TITLE INSURANCE

- Title is the legal right that a person has to ownership and possession of the land.
- There can be any number of problems that can remain hidden even after the most careful search of the public records
 - Undisclosed heirs
 - Estate probated improperly
 - Fraudulent transfers, or transfers without proper authority
 - Misfilings at the Registry of Deeds
- Dangerous because may not be discovered for months or even years.

TITLE INSURANCE (CONTINUED)

- <u>Title Insurance</u> is a means of protection from financial loss in the event that problems develop with your rights to ownership
- Insurer covers the costs of defending any title issue and pays any loss for the claim
- Your Lender will require Lender coverage, which only protects bank. We strongly recommend Owners Title Insurance to protect your interest in the property.
- Obtaining both at the closing will provide you with a discounted rate, as well as cost savings if you refinance in the future.

AT CLOSING...

- Pay off all liens of record to ensure clear title (Ex: Seller's current mortgage)
- Any funds you need to bring to closing must be bank certified funds
- Bring your driver's license and a check book in case anything comes up at the last moment
- HUD Settlement Statement will detail all expenses and credits at closing.

THE CLOSING DISCLOSURE

REQUIREMENTS AND FORMS

Closing Disclosure

This form is a statement of final loan terms and closing costs. Compare this document with your Loan Estimate.

Closing Information

 Date Issued
 4/15/2013

 Closing Date
 4/15/2013

 Disbursement Date
 4/15/2013

Settlement Agent Epsilon Title Co.
File # 12-3456
Property 456 Somewhere

y 456 Somewhere Ave Anytown, ST 12345

Sale Price \$180,000

Transaction Information

Borrower Michael Jones and Mary Stone 123 Anywhere Street

Anytown, ST 12345 Steve Cole and Amy Doe 321 Somewhere Drive

Anytown, ST 12345

Lender Ficus Bank

Loan Information

Loan Term30 yearsPurposePurchaseProductFixed Rate

Loan Type

■ Conventional □ FHA

UVA U_

Loan ID # 123456789 MIC # 000654321

Loan Terms		Can this amount increase after closing?
Loan Amount	\$162,000	NO
Interest Rate	3.875%	NO
Monthly Principal & Interest See Projected Payments below for your Estimated Total Monthly Payment	\$761.78	NO
		Does the loan have these features?
Prepayment Penalty		YES • As high as \$3,240 if you pay off the loan during the first 2 years
Balloon Payment		NO

Proi	ected	Pay	vmen	ts
			,	ŀ

Payment Calculation)	/ears 1-7		Years 8-30
Principal & Interest		\$761.78		\$761.78
Mortgage Insurance	+	82.35	+	_
Estimated Escrow Amount can increase over time	+	206.13	+	206.13
Estimated Total Monthly Payment	\$1	,050.26		\$967.91
Estimated Taxes, Insurance	¢256.12	This estimate includes Property Taxes		In escrow? YES

& Assessments	-
Amount can increase over time	
See page 4 for details	

\$356.13 a month This estimate includes

In escrow?

In escrow?

In escrow?

YES

In the escrow?

YES

YES

In the escrow Association Dues

NO

See Escrow Account on page 4 for details. You must pay for other property

costs separately.

Costs at Closing			
Closing Costs		\$9,712.10	Includes \$4,694.05 in Loan Costs + \$5,018.05 in Other Costs - \$0 in Lender Credits. See page 2 for details.
Cash to Close	*	\$14,147.26	Includes Closing Costs. See Calculating Cash to Close on page 3 for details.

CD FORM PAGE 1

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Closing Cost Details

		Borrow	ver-Paid	Selle	r-Paid	Paid by
Loan Costs		At Closing	Before Closing	At Closing	Before Closing	Others
A. Origination Charges		\$1,8	02.00			
01 0.25 % of Loan Amount (Point	s)	\$405.00				
02 Application Fee		\$300.00				
03 Underwriting Fee		\$1,097.00				
04		J 4, 10/100 510 000				
05						
06						
07						
08						
B. Services Borrower Did Not Sh	The state of the s	\$23	6.55			
01 Appraisal Fee	to John Smith Appraisers Inc.					\$405.0
02 Credit Report Fee	to Information Inc.	2712-02-0	\$29.80			
03 Flood Determination Fee	to Info Co.	\$20.00				
04 Flood Monitoring Fee	to Info Co.	\$31.75				
05 Tax Monitoring Fee	to Info Co.	\$75.00				
06 Tax Status Research Fee	to Info Co.	\$80.00				
07		-				
08		-				
09						
C. Services Borrower Did Shop F		62.6	55.50			
01 Pest Inspection Fee	to Pests Co.	\$120.50	33.30			
02 Survey Fee	to Surveys Co.	\$85,00				
03 Title – Insurance Binder	to Epsilon Title Co.	\$650.00				
04 Title – Lender's Title Insurance	to Epsilon Title Co.	\$500.00				
05 Title – Settlement Agent Fee	to Epsilon Title Co.	\$500.00				
06 Title – Title Search	to Epsilon Title Co.	\$800.00				
07		1,000,000,000				
08						
D. TOTAL LOAN COSTS (Borrowe	er-Paid)	\$4,6	94.05			
Loan Costs Subtotals (A + B + C)		\$4,664.25	\$29.80			
Othor Costs	To the second se					
Other Costs E. Taxes and Other Government		t e	5.00		Ť	
E. laxes and Other Government	rees	\$0E.00				

1		T
\$85.00		
	\$950.00	
\$2,120.80		
\$1,209.96		
\$279.04		
\$631.80		
\$412.25		
\$201.66		
110000000000000000000000000000000000000		
\$210.60		
- 0.01		
\$2,400.00		
\$500.00		
\$150.00		
\$750.00	\$750.0	0
	\$450.00	
	\$5,700.00	
	\$5,700.00	
\$1,000.00		
\$5,018.05		
\$5,018.05		
	\$1,209.96 \$279.04 \$631.80 \$412.25 \$201.66 \$210.60 -0.01 \$2,400.00 \$500.00 \$150.00 \$750.00 \$1,000.00	\$85.00 \$950.00 \$2,120.80 \$1,209.96 \$279.04 \$631.80 \$412.25 \$201.66 \$210.60 \$210.60 -0.01 \$2,400.00 \$500.00 \$150.00 \$750.00 \$5,700.0

J. TOTAL CLOSING COSTS (Borrower-Paid)	\$9,712.	10			
Closing Costs Subtotals (D + I)	\$9,682.30	\$29.80	\$12,800.00	\$750.00	\$405.00
Lender Credits					12

CLOSING DISCLOSURE PAGE 2 OF 5 • LOAN ID # 123456789

CD FORM PAGE 2

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Calculating Cash to Close Use this table to see what has changed from your Loan Estimate. **Loan Estimate** Did this change? Total Closing Costs (J) \$8,054.00 \$9,712.10 YES • See Total Loan Costs (D) and Total Other Costs (I) Closing Costs Paid Before Closing - \$29.80 YES • You paid these Closing Costs before closing Closing Costs Financed (Paid from your Loan Amount) \$0 NO Down Payment/Funds from Borrower \$18,000.00 \$18,000.00 NO - \$10,000.00 - \$10,000.00 NO **Funds for Borrower** \$0 **NO** Seller Credits \$0 - \$2,500.00 YES • See Seller Credits in Section L - \$1,035.04 YES • See details in Sections K and L Adjustments and Other Credits \$0 Cash to Close \$16,054.00 \$14,147.26

Use this table to see a summary of your transaction.

CD FORM PAGE 3

K. Due from Borrower at Closing	\$189,762.30
01 Sale Price of Property	\$180,000.00
02 Sale Price of Any Personal Property Included in Sale	
03 Closing Costs Paid at Closing (J)	\$9,682.30
04	
Adjustments	
05	
06	
07	
Adjustments for Items Paid by Seller in Advance	
08 City/Town Taxes to	
09 County Taxes to	
10 Assessments to	
11 HOA Dues 4/15/13 to 4/30/13	\$80.00
12	
13	
14 15	
L. Paid Already by or on Behalf of Borrower at Closing	\$175,615.04
01 Deposit	\$10,000.00
02 Loan Amount	\$162,000.00
03 Existing Loan(s) Assumed or Taken Subject to	
04	
05 Seller Credit	\$2,500.00
Other Credits	
06 Rebate from Epsilon Title Co.	\$750.00
07	
Adjustments	
08	
10	
11	
Adjustments for Items Unpaid by Seller	
12 City/Town Taxes 1/1/13 to 4/14/13	\$365.04
13 County Taxes to	7505.04
14 Assessments to	
15	
16	
17	
CALCULATION	
Total Due from Borrower at Closing (K)	\$189,762.30
Total Paid Already by or on Behalf of Borrower at Closing (L)	- \$175,615.04

Summaries of Transactions

BORROWER'S TRANSACTION

M. E	Oue to Seller at Closing	\$180,080.00		
01	Sale Price of Property	\$180,000.00		
02	Sale Price of Any Personal P	rope	erty Included in Sale	
03				
04				
05				
06				
07				
08				
	ustments for Items Paid by	/ Se	ller in Advance	
09	City/Town Taxes	to		
10	County Taxes	to		
11	Assessments	to		
12	HOA Dues 4/15/13	to	4/30/13	\$80.00
13				
14				
15				
16				
	ue from Seller at Closing			\$115,665.04
	Excess Deposit			
	Closing Costs Paid at Closin			\$12,800.00
	Existing Loan(s) Assumed o		en Subject to	
	Payoff of First Mortgage Loa			\$100,000.00
	Payoff of Second Mortgage	Loa	n	
06				
07				
	Seller Credit			\$2,500.00
09				
10				
11				
12				
13				
	ustments for Items Unpaid	-		4245.04
14	City/Town Taxes 1/1/13		4/14/13	\$365.04
15	County Taxes	to		
16	Assessments	to		
17				
18				
19				
	CULATION			
	Due to Seller at Closing (M			\$180,080.00
Tota	Due from Seller at Closing	(N)		- \$115,665.04
	h 🗌 From 🕱 To Seller			\$64,414.96

PAGE 3 OF 5 • LOAN ID # 123456789

Similar to HUD1
Page 1 w/o line #s

CLOSING DISCLOSURE - PAGE 4

Additional Information About This Loan Loan Disclosures **Escrow Account** If you sell or transfer this property to another person, your lender For now, your loan will allow, under certain conditions, this person to assume this ■ will have an escrow account (also called an "impound" or "trust" loan on the original terms. account) to pay the property costs listed below. Without an escrow account, you would pay them directly, possibly in one or two large will not allow assumption of this loan on the original terms. payments a year. Your lender may be liable for penalties and interest for failing to make a payment. **Demand Feature** Your loan Escrow has a demand feature, which permits your lender to require early repayment of the loan. You should review your note for details. Escrowed \$2,473.56 Estimated total amount over year 1 for **Property Costs** your escrowed property costs: X does not have a demand feature. over Year 1 Homeowner's Insurance **Property Taxes Late Payment** If your payment is more than 15 days late, your lender will charge a Non-Escrowed \$1,800.00 Estimated total amount over year 1 for late fee of 5% of the monthly principal and interest payment. your non-escrowed property costs: Homeowner's Association Dues **Property Costs** over Year 1 Negative Amortization (Increase in Loan Amount) Under your loan terms, you You may have other property costs. are scheduled to make monthly payments that do not pay all of Initial Escrow \$412.25 A cushion for the escrow account you the interest due that month. As a result, your loan amount will pay at closing. See Section G on page 2. Payment increase (negatively amortize), and your loan amount will likely become larger than your original loan amount. Increases in your Monthly Escrow \$206.13 The amount included in your total loan amount lower the equity you have in this property. may have monthly payments that do not pay all of the interest due that month. If you do, your loan amount will increase (negatively amortize), and, as a result, your loan amount may \square will not have an escrow account because \square you declined it \square your become larger than your original loan amount. Increases in your lender does not offer one. You must directly pay your property loan amount lower the equity you have in this property. costs, such as taxes and homeowner's insurance. Contact your X do not have a negative amortization feature. lender to ask if your loan can have an escrow account. **Partial Payments** No Escrow Your lender Estimated Estimated total amount over year 1. You **Property Costs** must pay these costs directly, possibly may accept payments that are less than the full amount due in one or two large payments a year. (partial payments) and apply them to your loan. may hold them in a separate account until you pay the rest of the Escrow Waiver Fee payment, and then apply the full payment to your loan. does not accept any partial payments. Your property costs may change and, as a result, your escrow pay-If this loan is sold, your new lender may have a different policy. ment may change. You may be able to cancel your escrow account, but if you do, you must pay your property costs directly. If you fail **Security Interest**

Your property costs may change and, as a result, your escrow payment may change. You may be able to cancel your escrow account, but if you do, you must pay your property costs directly. If you fail to pay your property taxes, your state or local government may (1) impose fines and penalties or (2) place a tax lien on this property. If you fail to pay any of your property costs, your lender may (1) add the amounts to your loan balance, (2) add an escrow account to your loan, or (3) require you to pay for property insurance that the lender buys on your behalf, which likely would cost more and provide fewer benefits than what you could buy on your own.

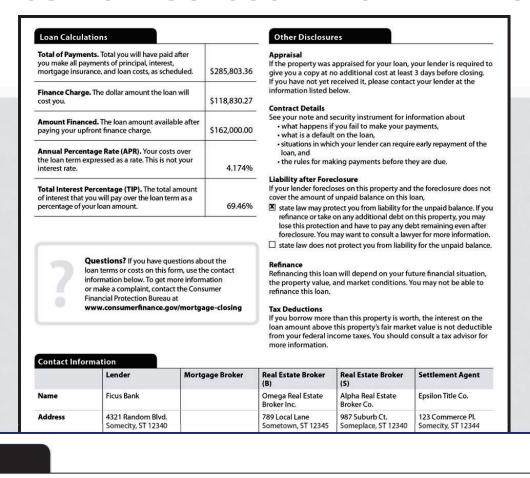
You are granting a security interest in

satisfy other obligations for this loan.

456 Somewhere Ave., Anytown, ST 12345

You may lose this property if you do not make your payments or

CLOSING DISCLOSURE FORM - PAGE 5



Confirm Receipt

By signing, you are only confirming that you have received this form. You do not have to accept this loan because you have signed or received this form.

Applicant Signature	Date	Co-Applicant Signature	Date	
				28

CLOSING DISCLOSURE - PAGE 5 CONTACT INFORMATION

	Lender	Mortgage Broker	Real Estate Broker (B)	Real Estate Broker (S)	Settlement Agent
Name	Ficus Bank		Omega Real Estate Broker Inc.	Alpha Real Estate Broker Co.	Epsilon Title Co.
Address	4321 Random Blvd. Somecity, ST 12340		789 Local Lane Sometown, ST 12345	987 Suburb Ct. Someplace, ST 12340	123 Commerce Pl. Somecity, ST 12344
NMLS ID					
ST License ID			Z765416	Z61456	Z61616
Contact	Joe Smith		Samuel Green	Joseph Cain	Sarah Arnold
Contact NMLS ID	12345				
Contact ST License ID			P16415	P51461	PT1234
Email	joesmith@ ficusbank.com		sam@omegare.biz	joe@alphare.biz	sarah@ epsilontitle.com
Phone	123-456-7890		123-555-1717	321-555-7171	987-555-4321

Start gathering license no. information for company and contact within company

DECLARATION OF HOMESTEAD

- An estate of homestead is a type of protection for a person's principal residence. There is an automatic homestead protection of one hundred and twenty-five thousand dollars (\$125,000), however, it is not likely to be sufficient coverage to protect the full value of your home. In order for homeowners in Massachusetts to protect the value of their property up to five hundred thousand dollars (\$500,000) per residence, per family, you must file a document called a "Declaration of Homestead".
- Protects against non-governmental third party creditors
- When you are over the age of 62, each spouse can file, to receive a combined \$1,000,000 of protection
- You definitely want this done at closing!

Ways to Hold Title

- 1. Tenants in Common → (default) Each tenant has the right to possess the entire estate. When one owner dies, the other owners do not have survivorship rights. Instead, the owner's interest passes to his or her heirs.
- 2. <u>Joint Tenants with Rights of Survivorship</u> → each joint tenant owns an equal share of the property. Because right of survivorship exists, the other owner automatically receives the deceased owner's share without having to go through probate.
- 3. A married couple, Tenants by the Entirety → Tenancy by the entirety is an interest in property only applicable to a married couple in Massachusetts. Both spouses have the right to the entire property, but neither can dispose of the property without the consent of the other spouse. This means that a creditor cannot seize the property to collect a debt owed by only one spouse. If one spouse dies, the surviving spouse automatically receives title to the property.

BASIC ESTATE PLANNING

Now that you've purchased what is likely to be one of the largest and most important assets of your life, there are some basic but essential estate planning documents you should have in place

- 1. Power of Attorney
- 2. Health Care Proxy (unrelated to real estate but just as important)
- 3. Last Will and Testament (Will)
- 4. Life Insurance

DURABLE POWER OF ATTORNEY

- A written instrument by which one person designates someone as his or her agent or attorney in fact to perform certain acts, usually business related
- If it is "durable," it continues in effect even if the principal becomes incapacitated
- This can be very important if you or your spouse/parent/loved one becomes incapacitated. It can avoid the need for the appointment of a guardian or conservator for the management of assets (both costly and time consuming to go through this court process).

HEALTH CARE PROXY

- Document by which you appoint another to make health care decisions for you should you be unable to make or communicate such decisions for yourself due to some physical, emotional or mental incapacity
- The health care agent can make decisions concerning the use or terminating of life support systems. This is extremely important if you become incapacitated.
- These documents are needed not just for the elderly or infirm.

 There is no way to predict when such a document will be needed which is why they are an important part of every estate plan.
- In light of HIPPA laws, hospitals will NOT give information or allow decisions to be made without this, NOT EVEN for children 18 and over.

LIFE INSURANCE

• Good time to consider Life Insurance if it is important to you that someone be able to remain in the home if you were to pass away and no longer provided income to pay the mortgage.

WILLS

Legal document that takes effect at your death

A Will allows you to:

- Name a person you trust to handle your affairs
- Name who you want to receive your assets
- Name a guardian to care for your minor children, as well as a trustee to manage their assets
- Take advantage of potential estate tax saving strategies

THANK YOU!!!

Eliopoulos & Eliopoulos, PC

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QUESTIONS?

THANK YOU